Tasks for Monday, Feb 3

1. Review the example resumes on the course website. Give a one or two paragraph summary of what qualities of these resumes you thought were good and bad on these resumes. You should keep in mind that recruiters spend an average of 6 seconds on a single resume.
2. Create “Draft 1” of a resume for yourself. You should bring 4 copies to class. You will turn in 1 copy to me and the other 3 will be evaluated by your classmates. You can remove any sensitive information, e.g. GPA, you desire from these copies.

Links for resources

* Recruiters spend 6 seconds / resume: <http://www.businessinsider.com/heres-what-recruiters-look-at-during-the-6-seconds-they-spend-on-your-resume-2012-4>