

## Clinical Write-Up Grading Rubric

<b>CRITERIA</b>	<b>EE</b>	<b>ME</b>	<b>NI</b>	<b>Inadequate</b>
Organization of Write-up	All information organized in logical sequence; follows acceptable format	Information generally organized in logical sequence; follows acceptable format	Errors in format; information intermittently organized	Errors in format; information disorganized
Thoroughness of History	Thoroughly documents all pertinent history components for type of note; includes critical as well as supportive information	Documents most pertinent history components; includes critical information	Fails to document most pertinent history components; Lacks some critical information or rambling in history	Minimal history; critical information missing
Thoroughness of Physical Exam	Thoroughly documents all pertinent examination components for type of note	Documents most pertinent examination components	Documents some pertinent examination components	Physical examination cursory; misses several pertinent components
Diagnostic Reasoning	Assessment consistent with prior documentation. Clear justification for diagnosis. Notes all secondary problems. Cost effective when ordering diagnostic tests	Assessment consistent with prior documentation. Clear justification for diagnosis. Notes most secondary problems.	Assessment mostly consistent with prior documentation. Fails to clearly justify diagnosis or note secondary problems or orders inappropriate diagnostic tests	Assessment not consistent with prior documentation. Fails to clearly justify diagnosis or note secondary problems or orders inappropriate diagnostic tests
Treatment Plan/Patient Education	Treatment plan and patient education addresses all issues raised by diagnoses; excellent insight into patient's needs. Evidence based decisions. Cost effective treatment	Treatment plan and patient education addresses most issues raised by diagnoses	Treatment plan and patient education fail to address most issues raised by diagnoses	Minimal treatment plan and/or patient education addressed

**EE**-exceeds expectations

**ME**-meets expectations

**NI**-needs improvement

**Inadequate**-failed

**EE**=3EE, 2ME, no NI/no inadequate **ME**=4ME, 1 NI/ no inadequate **NI**=2 NI/ no inadequate **Inadequate**=greater than 2NI/ any inadequate

---You will complete six write ups per rotation.

---Notes will be deemed inadequate if they include patient identification information, lack the co-signature of the preceptor or are illegible.

---Once submitted, a note cannot be redone. In the clinical setting, notes are legal documents and may not be redone!